

CIN : L27209MH1994PLC076015

Registered Office : Office No.: 104, 105, E-Square, Subhash Road, Opp. Havmor Ice Cream, Vile Parle (East), Mumbai-400057 Ph.: +91-0222 618 5461, +91-0222 618 5462, Fax : +91-0222 618 5463 E-mail : scansteels@scansteels.com, Web.: www.scansteels.com

Date: 30thSeptember, 2020

**To,** The General Manager Department of Corporate Services Bombay Stock Exchange Limited P.J. Towers, Dalal Street, Mumbai-400 001

Scrip Code - 511672 Dear Sir/ Madam,

## Sub: Proceedings and Voting Results of the 27<sup>th</sup>Annual General Meeting ("AGM") of Scan Steels Limited ("the Company")

The 27<sup>th</sup>AGM of the Company was held on today (i.e. 30<sup>th</sup>September, 2020) at 10.00 a.m. (IST) through two-wayVideo Conferencing ("VC") / Other Audio Visual Means ("OAVM"), to transact the business as stated in the notice dated August 27, 2020, convening the AGM.

In this regard, please find enclosed the following:

- Summary of the proceedings of the AGM as required under Regulation 30, Para A of Part A in Schedule - III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("the Listing Regulations") - Annexure - I.
- 2) Voting results of the business transacted at the AGM, as required under Regulation 44(3) of the Listing Regulations Annexure -II.
- Report of the Scrutinizer dated September 30, 2020, pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 – Annexure – III.

The voting results along with the Scrutinizer's Report dated September 30, 2020 is made available on the Company's website at <u>www.scansteels.com</u> and also on the website of Central Depository Services (India) Limited (<u>www.evotingindia.com</u>).

All the resolution placed before the meeting as per the Notice of the said 27thAGM were duly passed with requisite majority.

Kindly take the same on your record.

Thanking You Yourstation of White For CAN STEELS LIMITED Prabit Kumar Das President & Company Secretary Encl: As above

> Works : Vill- Rambahal, Po- Keshramal, Near Rajgangpur, Dist- Sundargarh-770017 Odisha Ph.; 06624 - 280 327 / 328, Fax : 06624 - 280 326



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### Annexure - I Summary of the Proceedings of the 27<sup>th</sup>Annual General Meeting of Scan Steels Limited held on September 30, 2020 at 10.00 a.m. and concluded at 10.45a.m.

The 27<sup>th</sup>Annual General Meeting of the Members of the Company was convened at 10.00 a.m. on Wednesday, September 30, 2020through two-wayVideo Conferencing ("VC") / Other Audio Visual Means ("OAVM") and concluded at 10.45a.m.

Sr. No.	Name	Designation					
1.	Mr. Praveen Kumar Patro	Chairman of the Meeting					
2.	Mr. Ankur Madaan	Whole-Time Director					
3.	Mr. Punit Kedia	Independent Director Chairman - Nomination and Remuneration Committee					
4.	Mr. Vinay Goyal	Independent Director Chairman – Audit Committee Chairman – Stakeholder' s Relationship Committee Chairman – CSR Committee					
5	Mrs. Debjani Sahu	Independent Women Director					

#### DIRECTORS PRESENT THROUGH VIDEO CONFERENCING

#### I N A T T E N D A N C E THROUGH VIDEO CONFERENCING

Sr. No.	Name	Designation					
1.	Mr. Prabir Kumar Das	Company Secretary & Compliance Officer					
2.	Mr. Gobinda Chandra Nayak	Chief Financial Officer					
3.	Ms. Khyati Desai	Ass. Company Secretary					
4.	Mr. Abhijeet Jain	M/s.AJ & Associates Practicing Company Secretaries Scrutinizer					
5.	Mr. Bibek Mohanty	M/s. SRB & Associates, Chartered Accountants Statutory Auditors Authorized Representative					
6.	Mr. Amerandra Mohapatra	M/s. Amerandra Mohapatra& Associates, Practicing Company Secretaries Secretarial Auditors					

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The Company Secretary, welcome All Members and Chairman and gave general Instructions to Members regarding Participation in Meeting through Digital Platform.

Mr. Praveen Patro, Executive Director of Company, chaired the meeting by welcoming all the Members Management Team and All Auditors/Consultants/Scrutinizer at the Meeting. He informed the Members that the meeting is being held through video conference in accordance with the circulars issued by the Ministry of Corporate Affairs and SEBI and in compliance with the Provisions of Companies Act, 2013, and SEBI (LODR) Regulations, 2015. And assured Members that Company has made all feasible efforts under the current circumstances to enable the members to participate in the meeting through video conferencing facility and vote electronically.

Members attending the AGM through VC / OAVM had been counted for the purpose of reckoning the quorum under Section 103 of the Act read with MCA Circular No. 14/2020 dated April 8, 2020. The business before the meeting was taken up as the quorum was present, which remained present throughout the meeting. Total 64 Members(2 Members shown logged in after the conclusion of Meeting Hence not counted in quorum) (Including authorized Representatives) attended the Meeting through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), as per the records of Attendance.

The members were informed that requisite Registers and Documents referred to in the Notice of the AGM were available for inspection throughout the meeting in electronic Mode.

The Chairman then delivered his Formal Address/ Speech wherein he conveyed his appreciation to the employees of the Company as well as its dealers, business associates and vendors and their families for their laudable efforts in pursuing business continuity and their ongoing and relentless efforts towards restoring normalcy during the outbreak of COVID-19 pandemic, he then briefs the Members about the Working of the Company in current scenario.

Mr. Gobinda Nayak, Chief Financial Officer of the Company as requested by Chairman gave an overview of the financial performance of the Company for the Financial Year Ended March 31, 2020 and its Future outlook. Specially regarding the Financial Performance of the Company in the First Quarter of the Current Year in the wake of COVID-19 pandemic.

The Company Secretary, with the permission of Chairman, took the notice & Explanatory Statement and Director's Report for the financial year ended 31<sup>st</sup> March, 2020 already sent to the members Electronically as read and informed the Members that in accordance with the act, since the Statutory Auditors Report and Secretarial Audit Report did not contain qualification, observation or comments on financial transactions or matters which may have adverse impact on the functioning of the Company, it was not required to be read at the meeting. However, the Company Secretary on the advice of the Chairman read the Statutory Auditors Report more specifically First and Last para.

Thereafter he invited the members who have registered themselves as speakers in the order of their Registration to ask questions or present their views on the working of the Company or raise queries on items of business laid out in the Notice of Annual General Meeting.



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No queries were received prior to the AGM that required to be addressed at the meeting. Also, Several Members gave suggestions and Comments via email to the Company prior to Meeting and those were addressed by the Company electronically.

The Company Secretary stated that as required under the relevant provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as substituted by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended), and Secretarial Standard-2 on General Meetings and also, in light of Covid-19 pandemic as per MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 read with SEBI circulars, the Company had extended the remote e-voting facility and voting during the AGM through electronic voting system.

The remote e-voting commenced at 09.00 a.m. on September 27, 2020 and ended at 05.00 p.m. on September 29, 2020.

The Register of Members and Share Transfer Books of the Company were closed from Wednesday, the 23<sup>rd</sup> Day of September, 2020 to Wednesday, the 30<sup>th</sup> Day of September, 2020 (both days inclusive)

The Company Secretary also informed the Members that Facility for voting during the AGM through electronic voting system was open for members who are participating in the Meeting and who have not casted their vote by remote e- Voting prior to the Meeting may cast their votes during the Meeting through e-Voting System.

He further informed that the Board of Directors have engaged the services of CDSL as the agency to provide remote e-voting facility and voting during the AGM through electronic voting system and Mr. Abhijeet Jain, Practicing Company Secretary, has been appointed as Scrutinizer to Scrutinize the voting process in a fair and transparent manner.

Resolution considered Sr. No. Item of Business **ORDINARY BUSINESS:** Ordinary Resolution Adoption of Annual Audited Financial Statements, Directors' 1 Report and Auditors' Report for the year ended 31st March, 2020. Ordinary Resolution 2 Re-appoint of Mr. Praveen Kumar Patro (DIN: 02469361), who retires by rotation and being eligible, offers himself for reappointment. SPECIAL BUSINESS: Re- Appointment of Mr. Ankur Madaan (DIN 07002199) as a Ordinary Resolution 3 Whole-time Director of the Company Re-appointment of Mr. Punit Kedia (DIN 07501851)as an Special Resolution 4 Independent Director of the Company Special Resolution 5 Approval of Related Party Transaction Ratification for remuneration etc of Cost Auditors, M/s Ray Ordinary Resolution 6 Nayak & Associates, Partner CMA. Chaitanya Kumar Ray-Cost EF Accountants for the Financial year 20-21.

Thereafter, the following items of the business as per Notice of the AGM dated 27th August, 2020, were put for shareholders' approval:

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Thereafter, the Chairman thanked all the Directors, Auditors, Scrutinizers and Members for joining the Meeting and stated that the voting module will be open for another 15 Minutes to enable the Members to cast their votes. He further stated that the results of the voting on all the 6 resolutions as mentioned in the notice of 27<sup>th</sup>AGM will be announced today i.e. September 30, 2020 at 7.30 p.m. at the corporate office of the Company. The results along with the Scrutinizer Report would be available on the Company's Website <u>www.scansteels.com</u> and on CDSL website <u>www.evotingindia.com</u> and would be communicated to the Bombay Stock Exchange (BSE) where the company's shares are listed. With this He concluded the Meeting.

The Company Secretary then proposed the formal vote of thanks to the Chairman and Appreciated the Members for Joining the Meeting.

Post the conclusion of the voting; The Scrutinizer's report was received by the chairman.

Thereafter, CS Abhijeet Jain, Practicing Company Secretary, the Scrutinizer counted the E-votes cast At/during the Annual General Meeting, thereafter unblock the votes cast through remote e-voting (Prior to AGM) in accordance with the provisions of the Companies Act, 213 and the SEBI (LODR) Regulation, 2015.

Accordingly, the Chairman declared on the same day (i.e. September 30, 2020) at 7.30 p.m. that all the above resolutions as set out in the Notice of 27thAGM dated August 27, 2020 were duly passed with the requisite majority.

The Consolidated scrutinizer's report was uploaded on the website of the Company and CDSL's website. Further the results in the format prescribed were notified to the stock exchange under Regulation 44 of the SEBI (LODR) Regulation, 2015.

For M/S Scan Steels Limited

Prabir Kumar Das (President & Company Secretary)

Date: 30<sup>th</sup>September, 2020 Place: Bhubaneswar

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### Annexure - II

### Scan Steels Limited

(Script Code- 511672)

Details of voting results of the 27<sup>th</sup>Annual General Meeting held on September 30, 2020 Regulation 44(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015

Date of AGM	Wednesday, September 30, 2020
Total number of shareholders on record date (i.e. 23.09.2020)	3147
No. of shareholders present in the meeting either in person or through proxy:	
- Promoter and Promoter Group	NOT APPLICABLE
- Public	NOT APPLICABLE
No. of Shareholders attended the meeting through Video Conferencing	
- Promoter and Promoter Group	7
- Public	57

In case of Poll/ Postal ballot/ E-Voting:

The Mode of voting for all resolution: Remote e- voting prior to Meeting and voting during the AGM through electronic voting system,



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#### Agenda- wise disclosure:

Resolution No. 1: To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2020 and the Report of the Board of Directors and Auditors thereon.

Resolution requ	ired : Ordinary/ Specia	al		Ordinary Resolution								
Whether Promoter /promoter group are interested in the agenda/ resolution?			No									
Category	Mode of Voting	No. of Shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled				
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00				
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
	Poll	-	0	0.00	0	0	0.00	0				
Promoter group	Postal Ballot (if applicable)	2,51,83,240	0	0.00	0	0	0.00	0				
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
Public-	E-Voting		0	0.00	0	0	0.00	0				
Institutions	Poll		0	0.00	0	0	0.00	0				
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0				
	Total		0	0.00	0	0	0.00	0				
Public- Non Institutions	E-Voting*		14979182	55.13	14979181	1	100.00	0				
	Poll#		2	0.00	2	0	100.00	0				
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0				
	Total		14979184	55.13	14979183	1	100.00	0				
Total		52,352,295	40162424	76.72	40162423	1	100.00	0				



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## Resolution No. 2: Re-appointment of Mr. Praveen Kumar Patro (DIN: 02469361) as a director who retires by rotation and being eligible, offers himself for re-appointment.

Resolution requ	ired : Ordinary/ Specia	al	Ordinary Resolution								
	omoter /promoter he agenda/ resolution	group are n?	No								
Category	Mode of Voting	No. of Shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled			
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00			
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0			
	Poll	2,51,83,240	0	0.00	0	0	0.00	0			
Promoter group	Postal Ballot (if applicable)		0	0.00	0	0	0.00	0			
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0			
Public-	E-Voting		0	0.00	0	0	0.00	0			
Institutions	Poll		0	0.00	0	0	0.00	0			
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0			
	Total		0	0.00	0	0	0.00	0			
Public- Non	E-Voting*		14979182	55.13	14979181	1	100.00	0			
Institutions	Poll#		2	0.00	2	0	100.00	0			
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0			
	Total		14979184	55.13	14979183	1	100.00	0			
Total		52,352,295	40162424	76.72	40162423	1	100.00	0			



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### Resolution No. 3: Re- Appointment of Mr. Ankur Madaan (DIN 07002199) as a Whole-time Director

Resolution requi	red : Ordinary/ Specia	1		Ordinary Resolution								
	moter /promoter e agenda/ resolutior		No									
Category	Mode of Voting	No. of Shares held	f No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled				
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00				
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
	Poll	2,51,83,240	0	0.00	0	0	0.00	0				
Promoter group	Postal Ballot (if applicable)		0	0.00	0	0	0.00	0				
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
Public-	E-Voting		0	0.00	0	0	0.00	0				
Institutions	Poll		0	0.00	0	0	0.00	0				
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0				
	Total		0	0.00	0	0	0.00	0				
Public- Non	E-Voting*		14979182	55.13	14979181	1	100.00	0				
Institutions	Poll#		2	0.00	2	0	100.00	0				
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0				
	Total	1	14979184	55.13	14979183	1	100.00	0				
Total		52,352,295	40162424	76.72	40162423	1	100.00	0				



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## Resolution No. 4: Re- Appointment of Mr. Punit Kedia (DIN 07501851)as an Independent Director of the Company.

<b>Resolution requi</b>	ired : Ordinary/ Specia	1		Special Resolution								
	moter /promoter ne agenda/ resolutior		No									
Category 🍟	Mode of Voting	No. of Shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled				
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00				
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
	Poll	2,51,83,240	0	0.00	0	0	0.00	0				
Promoter group	Postal Ballot (if applicable)		0	0.00	0	0	0.00	0				
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
Public-	E-Voting		0	0.00	0	0	0.00	0				
Institutions	Poll		0	0.00	0	0	0.00	0				
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0				
	Total	-	0	0.00	0	0	0.00	0				
Public- Non	E-Voting*		14979182	55.13	14979181	1	100.00	0				
Institutions	Poll#	-	2	0.00	2	0	100.00	0				
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0				
	Total	-	14979184	55.13	14979183	1	100.00	0				
Total		52,352,295	40162424	76.72	40162423	1	100.00	0				



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### **Resolution No. 5: Approval of Related Party Transaction**

<b>Resolution requi</b>	ired : Ordinary/ Specia	l	Special Resolution								
Whether Promoter /promoter group are interested in the agenda/ resolution?			No								
Category	Mode of Voting	No. of Shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled			
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00			
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0			
	Poll	2,51,83,240	0	0.00	0	0	0.00	0			
Promoter group	Postal Ballot (if applicable)		0	0.00	0	0	0.00	0			
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0			
Public-	E-Voting		0	0.00	0	0	0.00	0			
Institutions	Poll		0	0.00	0	0	0.00	0			
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0			
	Total		0	0.00	0	0	0.00	0			
Public- Non	E-Voting*		14979182	55.13	14979181	1	100.00	0			
Institutions	Poll#		2	0.00	2	0	100.00	0			
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0			
	Total	-	14979184	55.13	14979183	1	100.00	0			
Total		52,352,295	40162424	76.72	40162423	1	100.00	0			



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## Resolution No. 6: Ratification of remuneration of M/s. Ray, Nayak & Associates, Cost Auditors of the Company for the Financial Year 2020-2021.

<b>Resolution requ</b>	ired : Ordinary/ Specia	I		Ordinary Resolution								
Whether Promoter /promoter group are interested in the agenda/ resolution?			No									
Category	Mode of Voting	No. of Shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes - In favour	No. of Votes - In against	% of Votes in favour on votes polled	% of Votes in against on votes polled				
		(1)	(2)	(3)=[(2)/(1)]* 100	(4)	(5)	(6)=[(4)/( 2)]*100	(7)=[(5)/(2)]*1 00				
Promoter and	E-Voting		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
	Poll	2,51,83,240	0	0.00	0	0	0.00	0				
Promoter group	Postal Ballot (if applicable)		0	0.00	0	0	0.00	0				
	Total		2,51,83,240	100.00	2,51,83,240	0	100.00	0				
Public-	E-Voting		0	0.00	0	0	0.00	0				
Institutions	Poll		0	0.00	0	0	0.00	0				
	Postal Ballot (if applicable)	0	0	0.00	0	0	0.00	0				
	Total		0	0.00	0	0	0.00	0				
Public- Non	E-Voting*		14979182	55.13	14979180	2	100.00	0				
Institutions	Poll#		2	0.00	2	0	100.00	0				
	Postal Ballot (if applicable)	2,71,69,055	0	0.000	0	0	0.00	0				
	Total		14979184	55.13	14979182	2	100.00	0				
Total		52,352,295	40162424	76.72	40162422	2	100.00	0				

\* Remote E-voting (before the AGM)

# E-voting at / During the AGM

Notes:

1. All the aforesaid resolutions are passed with requisite majority.



Works : Vill- Rambahal, Po- Keshramal, Near Rajgangpur, Dist- Sundargarh-770017 Odisha Ph.: 06624 - 280 327 / 328, Fax : 06624 - 280 326



COMPANY SECRETARIES IN WHOLE TIME PRACTICE

### CONSOLIDATED SCRUTINIZER'S REPORT OF SCAN STEELS LTD.

### Twenty Seventh (27th) Annual General Meeting Held on Wednesday, 30th September, 2020 At 10:00 A.M.

THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS

A J & ASSOCIATES PRACTISING COMPANY SECRETARIES DIAMOND CHAMBER 4, CHOWRINGHEE LANE, BLOCK I, 4<sup>TH</sup> FLOOR, R. NO. 4M, KOLKATA - 700016, INDIA PHONE NO. : 033-4007 3876 E- MAIL: ajasso.abhijeet@gmail.com



# A J & ASSOCIATES

COMPANY SECRETARIES IN WHOLE TIME PRACTICE

### CONSOLIDATED SCRUTINIZER'S REPORT [Pursuant to Section 108 of the Companies Act, 2013 r/w Companies (Management and Administration) Rules, 2014]

#### То

### The Chairman

27<sup>th</sup> Annual General Meeting of the Members of **Scan Steels Limited** Held on: Wednesday, 30<sup>th</sup> September, 2020 at 10:00 A.M. Through Video Conferencing (VC)/ <u>Other Audio Visual Means (OAVM)</u>

### Dear Sir,

### Sub: Consolidated Scrutinizer's Report on remote e-voting and e-voting at the Twenty- Seventh Annual General Meeting of "Scan Steels Limited"

### A. APPOINTMENT

- (i) I, CS Abhijeet Jain, a Company Secretary in Practice, having FCS No- 4975 & CoP No.- 3426, have been appointed as a Scrutinizer by the Board of Directors of Scan Steels Limited (the Company) at their Meeting held on 27th August, 2020 for the purpose of Scrutinizing the remote e-voting process and e-voting conducted at the 27th Annual General Meeting (AGM) in a fair and transparent manner;
- (ii) My appointment as a Scrutinizer is under the provisions of Section 108 of the Companies Act, 2013 ("the Act") read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended ("the Rules");
- (iii) My appointment as a Scrutinizer is also for ascertaining the requisite majority for the Resolutions proposed in the Notice of AGM dated 27<sup>th</sup> August, 2020 issued to the Members of the Company in accordance with General Circular No. 14/2020, 17/2020, and 20/2020 dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020 and 5<sup>th</sup> May, 2020 respectively issued by Ministry of Corporate Affairs, Government of India (MCA). The AGM was held on Wednesday, 30<sup>th</sup> September, 2020 through Video Conferencing (VC)/Other Audio Visual Means (OAVM).

### B. MANAGEMENT'S RESPONSIBILITY

The management of the Company is responsible to ensure the compliance with the requirements of (a) the Companies Act, 2013 and the Rules made thereunder; (b) the MCA Circulars; and (c) the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, ("LODR") relating to e-voting on the Resolutions contained in the Notice of AGM of SSO Members of the Company.

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### C. SCRUTINIZER'S RESPONSIBILITY

My responsibility as a Scrutinizer for the e-voting process of voting through electronic means i.e. by remote e-voting and e-voting at the AGM is restricted to making a Scrutinizer's Report of the votes cast in "favour" or "against" the Resolutions as stated in the said notice of AGM, based on the reports generated from the e-voting system provided by Central Depository Services Limited (CDSL), the Agency authorized under the Rules and engaged by the Company to provide e-voting facilities for voting through electronic means i.e. by remote e-voting and e- voting at the AGM.

### D. <u>CUT-OFF DATE</u>

- (i) The Company has dispatched Notice of the AGM to the members by e-mail whose names appeared on the Register of Members/List of Beneficiaries as notified by Depositories as on Friday, 4<sup>th</sup> September, 2020;
- (ii) The Company had provided the facility of voting on the Resolutions proposed in the notice of the AGM through electronic means i.e. by remote e-voting and e- voting at the AGM to persons who were Members on the cut-off date of 23<sup>rd</sup> September, 2020.

### E. <u>REMOTE E-VOTING AND E-VOTING AT THE AGM</u>

- (i) In accordance with the Notice dated 27<sup>th</sup> August, 2020 sent to the Members and the 'Advertisement' published pursuant to Rule 20(4)(v) of the Companies (Management and Administration) Rules, 2014, (as Amended), on 06<sup>th</sup> September, 2020, the remote e-voting commenced on Sunday, 27<sup>th</sup> September, 2020 from 09:00 a.m. and ended on Tuesday, 29<sup>th</sup> September, 2020 at 05:00 p.m. The remote e-Voting module was disabled by CDSL for voting thereafter.
- (ii) In terms of the Notice of AGM dated 27<sup>th</sup> August, 2020, Members who were present in the AGM through VC/OAVM facility and had not cast their vote on the Resolutions through remote e-Voting were provided with the facility of e-voting at the AGM.
- (iii) I have obtained a complete record of votes cast by remote e-voting and e-voting at the AGM from CDSL which was unblocked by CDSL after 15(fifteen) minutes from the conclusion of AGM held on Wednesday, 30<sup>th</sup> September, 2020;
- (iv) I have unblocked the votes cast through remote e-voting and e-voting at the AGM after 15(fifteen) minutes from the conclusion of AGM in the presence of 2 (two) witnesses who are not in the employment of the Company, namely Ms. Kavita Choudhary & Mr. Ananta Parida.



- (v) All votes cast by remote e-voting and e-voting at the AGM in respect of Resolutions contained in the Notice of AGM held on Wednesday, 30<sup>th</sup> September, 2020 have been considered for my scrutiny;
- (vi) Particulars of all the votes cast by remote e-voting and e-voting at the AGM have been entered in a Register separately maintained for the purpose.

### F. <u>REPORT</u>

My Scrutinizer's Report on the results of voting though remote e-voting and e-voting at the AGM is as under: -

#### **ORDINARY BUSINESS:**

### 1. ORDINARY RESOLUTION-

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2020 and the Reports of the Board of Directors and the Auditors thereon.

1.00	Remote e-voting		e-voting at tl	he AGM	Tot	Percentage	
Particulars	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	82	40162421	2	2	84	40162423	100.00
Against	1	1		-	1	1	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	0	0

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### 2. ORDINARY RESOLUTION-

To appoint a Director in place of Mr. Praveen Kumar Patro (DIN: 02469361), who retires by rotation and being eligible, offers himself for re-appointment.

Particulars	Remote e-voting		e-voting a AGN		Tot	Percentage	
	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	82	40162421	2	2	84	40162423	100.00
Against	1	1	_	-	1	1	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	0	0

### SPECIAL BUSINESS:

### 3. ORDINARY RESOLUTION-

Re-Appointment of Mr. Ankur Madaan (DIN 07002199) as a Whole-time Director

Particulars	Remote e	-voting	e-voting a AGN		Tot	Percentage	
	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	82	40162421	2	2	84	40162423	100.00
Against	1	1	-	-	1	1	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	A	SOCIA 0

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### 4. SPECIAL RESOLUTION-

Particulars	Remote e-voting		e-voting at the AGM		Total		Percentage
	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	82	40162421	2	2	84	40162423	100.00
Against	1	1	-	-	1	1	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	0	0

Re-Appointment of Mr. Punit Kedia (DIN: 07501851) as an Independent Director

### 5. SPECIAL RESOLUTION-

Approval of Related Party Transactions:

Particulars	Remote e-voting		e-voting at the AGM		Total		Percentage
	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	82	40162421	2	2	84	40162423	100.00
Against	1	1	-	-	1	1	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	0	0



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#### 6. ORDINARY RESOLUTION-

Particulars	Remote e-voting		e-voting at the AGM		Total		Percentage
	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	No. of Members who voted	No. of Votes cast	of Votes Cast (%)
Favour	81	40162420	2	2	83	40162422	100.00
Against	2	2	-	-	2	2	0.00
Total Valid Votes cast	83	40162422	2	2	85	40162424	100.00
Invalid Votes	0	0	0	0	0	0	0

Ratification of Cost Auditors Remuneration:

### G. SAFE CUSTODY OF RECORDS

The electronic data and all other relevant records relating to the e-voting is under my safe custody and will be handed over to the Company Secretary for preserving safely after the Chairman considers, approves and signs the Minutes of the AGM.

Thinking You, Yours faithfully,

For A J & ASSOCIATES **Company Secretaries** Firm Reg. No. S2006WB086600

(CS ABHIJEET JAIN) FCS No. 4975 COP No. 3426 UDIN: F004975B000824508



Kolkata, 30th September, 2020

We, the under signed witnesses that the votes in respect of e-voting of shareholders of Scan Steels Limited, were unblocked from e-voting website of CDSL in our presence at 11.27 a.m. on 30th September, 2020.

K. Chouthary Ms. Kavita Choudhary

Ananta Parida. Ms. Ananta Parida.